

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Presentation topic: \_\_\_\_\_ **Total Score:** \_\_\_\_\_

<b>Presentation</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>Time</b>		The presentation was between 2 and 5 minutes.	The presentation was too short or long.	Unprepared; the student has not finished the presentation
<b>Method</b>		A PowerPoint was used.		No PowerPoint was used.
<b>Quality of Information</b>	The PowerPoint was clear because the presenter explained vocabulary so it was easily understood by the class.	The PowerPoint was mostly clear and appropriate for the audience.	The PowerPoint was confusing and some of the information used was irrelevant.	The presentation was confusing and did not portray the information expected.
<b>Voice</b>		The presenter spoke in a loud, clear voice.	The presenter spoke in a quiet voice and was a little hard to understand.	The presenter was hard to hear and understand.
<b>Preparation</b>	The presenter did not read directly from the PowerPoint and interacted with the audience.	It appears that the presenter practiced and was prepared.	It appears as though the presenter did not practice and was not very prepared.	The presenter does not appear to be prepared because he or she read directly from the slides.

	<b>3</b>	<b>2</b>	<b>1</b>
<b>Listening</b>	Active listening was used because many questions were asked and ideas were summarized	Listening could have been better. Few questions were asked. Unable to summarize.	No listening was evident. No questions were asked.